A. KASI MEYYAPPAN, B.Com., F.C.A.
Chartered Accountant

5th August 2025

To
The Secretary,
SIRC of Insititute of Chartered Accountants of India,
Nungambakkam High Road,
Chennai - 600 034.

Sir,

Reg: Display of Our Letter in Notice Board of ICAI

We have vacancy for Paid assistant / Articleship in our firm. Hence we want to display a Vacancy Letter in the notice Board of SIRC of ICAI. Please find enclosed the letter.

Kindly do the needful.

Thanking you,

Yours faithfully,

A.Kasi Meyyappan
Chartered Accountant

A. KASI MEYYAPPAN, B.Com., F.C.A. CHENNAI Chartered Accountant

Flat A, Prema Castle, New No.3, Trustpuram 1st Cross Street, Kodambakkam, Chennai - 600024.
2372 2433 kasiauditor@gmail.com

KIRTANE & PANDIT LLP
Chartered Accountants
Pune | Mumbai | Nashik | Bengaluru | Hyderabad | New Delhi | Chennai

HIRING...!!!

CHARTERED ACCOUNTANT

Position: Audit Manager

Location: Chennai (Gopalapuram)

Company Overview:

Kirtane & Pandit LLP is a reputed Chartered Accountancy firm with PAN India operations, providing services in Audit & Assurance, Risk Advisory, BFSI consulting and Taxation. The firm is dedicated to delivering value to its clients through ethical practices, professional responsibility and the provision of high- quality deliverables.

Responsibilities:

- Planning and directing company financial audits.
- Building internal auditing systems and ensuring their correct application.
- Ensuring the organization is compliant with current legislation and best practices.
- Lead and ensure the team delivers timely and high-quality work.
- Develop an understanding of Quality and Risk Management procedures and ensure these are embedded into the engagement team's work.
- Identify opportunities to improve the scope of work on one's own engagements.
- Responsible for various operational matters related to engagements aligned.
- Conduct timely performance reviews and provide performance feedback/training.
- Maintain and build client relationships.

Skills Set Required:

- Exposure of Concurrent, Internal & Statutory Audits
- Good Analytical skills
- Excellent verbal and written communication skills
- Project planning and time management skills.
- Ability to handle confidential and sensitive information



Experience required: 1 to 2 years

Send your applications to Anusha – HR & Accounts Executive - anusha.a@kirtanepandit.com

For further inquires, please contact: **044- 4799 0259**

